

St Dominic School Board

September 7, 2011

Members Present: Marie Wilson, Jennifer Mize, Dan Simpson, Fr. Mike Nolan, Susan Giddings, Nancy Lukach, Laura Wissert

Members Absent: Lucien Boldea, Debbie DePollo, Scott Schallon, Harold Robinette

Others Present: Mary Jo McCarty, Joanie Hrivnak, Ruth Ann Ranker

Meeting began at 7:05 pm with prayer with Fr. Mike. Marie called the roll, attendance as listed above.

A motion was made by Nancy, seconded by Dan, to accept the meeting minutes from the previous meeting with the corrections noted in the email sent out by Marie. Joanie will post the meeting minutes to the school website.

The agenda was accepted by consensus of the attendees.

Ruth Ann passed out financial information from FY 2010 and FY 2011 for comparison. The financial results were improved this year over last year. We are maximizing the available resources and being good stewards of the money provided for running the school. The biggest expense continues to be salaries and benefits, which are a fixed cost with an increase every year for raises. Our challenge continues to be increasing enrollment through our 'Grow the School' plan.

There was significant discussion about the three main categories of the school "cash flow": School Income, Special Gifts, and Church Subsidy/Direct Support. The group wanted to simplify the complicated income statement so that the financial status of the school can be easily understood and shared.

Father Mike shared a reminder about the 9/17 seminar on the new Roman missal from 10 am – 3 pm in the PLC. The annual stewardship appeal will be 9/17 and 9/18. The school Annual Fund will be included in this documentation. October 2 is Pro Life Sunday (prayer chain). October 6 will be Eucharistic Adoration from 7 – 10 pm.

Susan made a motion to accept Laura Wissert's nomination to the school board. Dan seconded. Unanimously approved.

Dan made a motion to accept the proposed Code of Ethics as an appendix to the bylaws. Susan seconded. Unanimously approved.

There were no public comments on the proposed bylaws. Dan made a motion to accept the proposed bylaws as amended by Fr. Nolan. Susan seconded. Unanimously approved by the five voting members present with one vote by proxy.

The Health and Wellness Committee will be taking on the oversight of the cafeteria. The cafeteria is off to a great start this year.

The gift of theatre tickets and restaurant gift card has been purchased and will be sent out to the Special Angel with a letter from Marie. School board members donated to this gift.

Committee chairs:

Scott - Finance and Budget
Harold and Scott - Building and Grounds
Laura – Fundraising
Susan – Forward Thinking and Strategic Planning
Dan – Public Relations

Officers:

Marie - Chair
Scott – Vice Chair
Jennifer – Secretary

Dan made a motion to accept the slate of officers. Susan seconded. Unanimously approved.

There are 64 students enrolled in the elementary school. There are 37 in preschool, with a small three-year old class. There are two openings in Pre-K, some openings in the 4-year old class. **Marie** to talk to Debbie about finding a volunteer for the baptismal cards. The first day of preschool was successful.

Mary Jo will study the SAC usage and present at the next school board meeting. On limited information, we have brought in more money this year than last year over the first three weeks of school. However, there are some concerns that we are not providing service to some families based on the increased rates. We will attempt to clarify the SAC fee schedule through the Monday Memo and Back to School Night. **Marie** to draft some examples.

Jennifer Janus, the master gardener, and several volunteers completed the school vegetable garden. We need to address the water spigot issues.

The target date for the Fall clean-up is September 24.

The staffing of the vestibule table brought us some visibility and opportunities to greet parishioners. We will plan to staff the table again in conjunction with Catholic Schools Week and enrollment.

The comments by Scott and Jennifer at the Masses during Back to School weekend were well received by the parish. We will plan to put a note in the bulletin about the financial results from the 2010-2011 school year after the report is distributed to the parish.

Letters were sent out to welcome the preschoolers to this school year. Plans are ongoing for HASA Back to School Night on 9/15.

We need to get back into official postings on Facebook with happenings in the school. This would be a great opportunity to emphasize the events in the upper grades.

Everyone to review the survey feedback handed out by Marie and be prepared to discuss at the next meeting.

Susan will be attending a training session on Forward Thinking this month and will be able to bring back some great ideas.

HASA meeting will be Friday, September 9, at noon in the library. Back to School Night is next week on Thursday, 9/15. There are tentative plans for a large fundraising event/silent auction on February 1, 2012. This will need to be confirmed with Debbie, church office, etc.

Need to take the time to rate the school on GreatSchools.org and education.com.

The group reviewed the action items from the previous meeting.

Mary Jo shared basic information about the standing school committees:

- Publicity
- Health and Wellness
- Operetta
- Church Day
- Catholic Schools Week
- Trikeathon (Preschool)
- Preschool Safe Touches
- FunFest
- Sunshine – cards, meals, flowers, etc
- Social

The school board would like additional information about the priorities of the publicity committee and to be kept apprised of the cafeteria oversight efforts. There seems to be a gap in the maintenance / building and grounds effort at the school. This is still an issue to address.

Meeting adjourned at 10:47 pm with a group prayer.