

June 16, 2010 – St. Dominic Catholic School Board Meeting Minutes

Members present: Father Mike, Marie Wilson, Susan Barnes, Susan Giddings, Debbie DePollo,
Also present: Karen Lewicki, Karen Schallon (notes), Frances Ashley, Mary Jo McCarty, Andy Barnes

Meeting began at 7:07 pm with prayer led by Fr. Mike.

MW stated that meetings will continue on Wednesday evenings through the summer at 7 pm at the church PLC.

Email & phone numbers are current for everyone.

Enrollment Report – submitted by DD, 50 K-5 and 42 preschool. Four definite to register and 2 possible expected to register with tuition aid. Why did we drop from 12 to 6 in Kindergarten as well as other drops in other grades? Full class in PreK with 3 on the waiting list. Two former PreK kids waiting on decision about whether to start Kindergarten instead. Grade school possible cap is 25 students per room – but have to go by state standards. Won't really know true numbers until the first day of school. Should we have a list of families who are committed/on the fence so that we can be proactive over the summer if they have questions over the summer?

DD: Reports in the future need to have a Catholic/Non-Catholic column.

Tuition Aid Report - Friday, June 11, Father Mike received a packet from Catholic Charities. He went through it and went to visit them today to ask questions and straighten things out. Hope to have answers in the next week or so. Father Mike is waiting on the recommendations and will review them then and set appointments with the families. More than likely will have answers to families by the end of the month.

Camp Report – summer going very well. Biggest problem is they do not always have a bus driver. When not available try to get drivers to still be able to hold the trip. Went to aquarium today and will go to Knoxville Zoo later in the summer. Have 42 registered, but not always there every day. Usually buffers around 20. If we have information early enough next year, put it in the paper with other summer camps in early May.

Future item: End of Summer Camp report and recommendations for next year.

Negligent Payment of Summer Camp – DD asking what she should do when they are not paying their bill for summer camp. Have a couple (~6) that are behind. DD talked with one today face to face and plans to call the others. Prefers to discuss face to face. Forms usually turned in to Carolyn, not the office. Need to reemphasize that payment is due when signup sheet for following 2 weeks is turned in for reservation. If they have having problems paying it, see DD. Reminder from Carolyn first day turned in (Tuesday), talk with DD on Thursday, possibly not allow them to come the following Monday if money not turned in depending on circumstances. Two weeks between sheets being turned in. Everyone agreed on the issue and will bring it back to the table next time. ← Future item

Staffing update moved to next week.

Proposed protocol for bringing items forward for discussion: What is the situation, what are the options to be considered and what are the recommendations.

Only have 6 school board members which is not enough to fill the board. Susan Barnes, Lucian Boldea, Harold Robinette, Dan Simpson, Marie Wilson, Scott Schallon, Father Mike Nolan, Possible members – Jennifer Mize, John Goglick, Bill Coleman, Susan Giddings, Karen Lewicki. Father agrees with who is on the board previously voted on by the former board. Addition of Susan Giddings, approved by Father at the meeting. Need to let them know the expectation of time, involvement, spearheading a subcommittee, etc.

Action: Need to contact prospects – will do for the next meeting. (We neglected to assign contacts. Marie to coordinate off line)

Susan Barnes and Scott Schallon are one year term members, Susan Giddings and Marie Wilson will be two year term members. Dan Simpson will be a three year term member. Rest of the slots will be tabled until next week. If all potential members are interested, they could be alternates on the board.

School Objectives- Review Objectives Summary: Change main objective #1 to “Improve K-5 enrollment ...” Under Leverage our 3-preK... addition of outreach to St. Dominic Parish Hispanic community. Is there a potential to support the PreK program with funding?
On Catering to Parents’ – what type of communication and how often should we be doing that?
Change wording to ‘Meeting/Attentive the Parents’ needs.....
Drop ‘Strongly’ in ‘Stongly networking’
Change ‘Converting this pipeline’ to ‘Retaining.....
Ensure preschool listed on appropriate daycare/preschool source lists in the community.
Addition of realtors, major employers, etc. in third line item under TRANSFORM our K-5...
Change pride to spirit in ‘Nurturing school pride’
Continuing faith formation, advancing academic excellence, and personal skills development
Rest of the items tabled until the next meeting.

Andy Barnes updated the board on school sponsorship on Fun Fest Crazy Cardboard Boat Event, Saturday, July 17 at 9 am. Working with Lucy Fleming on build a boat guide. Hrivnaks will post on school website. In need of volunteers for setup and making sure event is running smoothly. Will be held at Legion Pool.

Andy to contact church office to publicize in bulletin

Andy finally received the copy for the brochure and hopes to have it finalized before July 3rd.

Need to get uniform policy out by July 1st as promised in letter sent home at the end of school. Will discuss next week.

Meeting adjourned with prayer at 8:32 pm.