

St. Dominic Catholic School Board Meeting – June 30, 2010

Board Members Present – Marie Wilson, Scott Schallon, Jennifer Mize, Dan Simpson, Susan Giddings, Susan Barnes, Debbie DePollo, Karen Lewicki (alternate)

Others Present – Mary Jo McCarty, Traci Strohm, Karen Schallon (notes), Maureen Raible

Scott Schallon opened meeting at 7:08 with a prayer.

Scott (or Karen S) to copy the 'Prayer before School Board Meeting' from Scott's prayer book for distribution to the group and future reference.

Introduction: Should follow Roberts' Rules of Order when voting on items before the board (**Karen** Schallon will get a copy of a quick cheat sheet for the next meeting)

Reviewed previous action items: all have been taken care of. Zach wanted to know if there was a particular person that were intended to be on the school boat (possibly Dan and/or Scott)

Motion made by Scott to approved the previous meeting minutes, seconded by Dan, and unanimously approved.

Appreciation certificates and letters for previous 2009-2010 school board members: Jim Utterback, Kim Evans, Cindy Ginty, Paul Fanning, Lisa Fish, Derek Lucas, Jill Fleming. Motion made, seconded by Susan Giddings, and unanimously approved. **Marie** to contact Fr. Mike to discuss and facilitate.

Summer Camp Report – most of the payments have been made, parents are very pleased and really enjoy the activities, still working out issues with the bus/no driver, may not use KATS with 27 kids, not able to do all that is schedule due to bus issues, water day today with slip & slide, water ballons, etc. Susan Giddings suggested having parents do an end of program survey. Have spent \$288.24 so far this summer. Debbie has records of how much has been taken in for the program from 2006 - \$7224, 2009 - \$4794 and 2010 YTD - \$8543. Need to know what the pay to workers for the summer to see if we are covering expenses or not.

Principal Report – preparations for the new year are going as planned. Debbie a little behind based on alerting everyone of closing and then calling again after reversal. She found out yesterday that Susan Okrasinski is not coming back. She has decided to retire. Three positions open right now – office aide, K-5 teachers' aide and pre-4 aide. Debbie has a few people in mind, but have not been able to contact them due to vacations. We will revisit the staffing situation in 3 weeks. Registration changed – added 2 students in pre-4. **Mary Jo** will add the financial-aid pending count by each class on the report.

Tuition Update – All appointments are completed (between Catholic Charities & the families and CC & Father). Everything should be all wrapped up next week. Need to get a clarification on whether the finance board meeting took place and if the families are being notified by letters or otherwise. Four hopeful families that have not registered waiting for results from Catholic Charities.

Uniform Policy Update – Susan Barnes emailed everyone the initial uniform policy. Marie made minor adjustments and resent out to everyone. Implement some form of uniforms by August 2010. Educational Outfitters runs sales online June 1-30 and December 1-30. JCPenney is currently running online sales of items that we are listing in the policy. Keep these dates in mind when sending letters to the parents. How do we balance having the multiple options and possibly taking something away? May be easier to add something rather than take it away due to the expenses that may be incurred. Embroidery logo costs \$5. Shirts with logo already embroidered is \$13 (youth size, short sleeve), long sleeve is \$17.98.

Motion made to approve table portion of policy with change of date for shorts, long sleeve plain tshirt matching color may be worn under short sleeve polo shirts, add that sweatshirts that do not follow policy will not be allowed to be worn in class, remove the iron on option, and simplify shoe and sock policy. Seconded and approved with one opposed. Dan Simpson opposed in preference of an even more simplified uniform code to exclude jumpers, plaid skirts, and dress shirts.

Motion made for uniform policy to be implemented as written (logos optional & spirit shirts from years past may also be worn) to start the first Wednesday in October with uniform days every Wednesday. Then, add uniform required on all Mass days that classes attend starting in January. Full logoed uniform will be required in August 2011. Seconded and approved unanimously.

Communication of uniform policy: Letter previously sent home in May was reviewed. Revise July letter to be addressed to Dear Friends, reinforce why we are doing this with bullets and clarify the options with dates in bold. Stress agreement between board and administration. Policy will be enclosed with the letter – without the infraction part.

The first part of the policy will read: Uniform Code (K-5) (First paragraph, minus the first sentence will remain as is.) First bullet becomes - The key uniform items are the tops with school logos. All shirts, sweaters, and sweatshirts will have an embroidered logo. Drop remaining two bullets and sentence below. On second page, under School Logo Items, The school office will provide information and coordinate the acquisition of embroidered logo items and embroidery. Group orders for embroidered items will be placed several times per year – September, January, and May.

There are no restrictions as to where uniform items may be purchased, except for plaid items, which are available only through Educational Outfitters (all school logo items are available as well), using school code TN01382. Any uniform style jumper style jumper is acceptable and available through catalogues such as, JC Penney or Land's End. Be sure to leave address to EO at the bottom.

On Dress Code: Strike second and fourth bullets. Add bullet: Any sweatshirt or hoodie that does not conform to the dress code is considered outerwear and will not be allowed in the classroom. Outerwear is not to be worn during the school day.

Motion made to approve changes to the Uniform policy, noted above. Seconded and unanimously approved.

Karen L and Susan B – draft the letter to parents. **Board** to review by email. Letter to be sent next Wednesday or sooner.

Father Mike approved the new board members: Jennifer Mize, Bill Coleman, and John Goglick as an alternate. Motion made to approve additions, seconded and approved unanimously.

Fun Fest update – will revisit picnic/open house, selling parking space, cardboard boat race, etc.

Will set up Officer and Committees next time. **Marie** will ask Father the possibility of an installation of officers during a mass to bring church and school family together.

Motion to adjourn meeting at 9:33, seconded and unanimously approved. Closing prayer by Susan Barnes. Praise the lord we are done, amen!!!!!!