

St. Dominic School Board Meeting, July 7, 2010

Called to order at 7:03 pm with prayer by Lucian Boldea.

Board Members Present: Marie Wilson, Jennifer Mize, Lucian Boldea, Harold Robinette, Dan Simpson, Karen Lewicki, Debbie DePollo, John Goglick, Susan Giddings, Scott Schallon, Father Mike Nolan

Also present: Frances Ashley, Mary Jo McCarty, Karen Schallon, Maureen Raible, Traci Strohm,

Introduction of Lucian and John to the board.

Review of prior meeting action items – Marie to ask church office to make appreciation certificates. Father approved the installation of officers during a Mass, possibly the Sunday, August 8, before school starts. **Everyone** is to check their calendars to make sure they are available and let Marie know. We need to get it into the bulletin and let the school families know as well, which could be done at the orientation on Friday, August 6, 2010.

Motion made by Susan G. to approve minutes from the last meeting, seconded by Harold, and unanimously approved.

Summer Camp Report – Everything still going well. Two more children have been added. Take in amount after next two weeks is \$10874. It is going to be difficult to compare past years versus this year because the year end is June and food/snacks is part of cafeteria fund, not a separate line item for Summer Care. Based on current salaries of the workers, we are ahead based on income, but not based on what the actual salaries will be the next two weeks. Debbie, Mary Jo, and Carolyn had a meeting today to discuss the summer program, how things have gone, and what changes/improvements can be made for next year. Biggest obstacle this year was field trips and the lack of drivers. Plan to have everything set up for next summer by April so that things can now be lined up early. All of this early planning will help with advertising along with all the other camps/summer programs in the paper. Definitely want to make sure there is variety of programs. Suggestion to have price at \$25/day and a break at \$100/week. Revisit the summer camp report in a few weeks unless there is something happening that Debbie proactively makes us aware of. Susan Giddings to work with Mary Jo, Carolyn, and Debbie on the end of year summary and survey.

Enrollment – Second grade gained a former catholic kindergarten student who was going to somewhere else, but decided to stay. Gained another preschool student that also had a second grade student that is already registered in a city school. The family is Catholic and parishioners of the church. Three possible students still out there waiting on Catholic Charities- one in first, one in third and one in fourth. Mary Jo has been running tours all summer, mostly for preschool, which has a waiting list. Potential for third grade seems to be 4 at best. Debbie has met with the teachers to discuss what she has planned for that class and will meet with them again this Friday. Should we send a letter to the families of school age children in the parish (especially the families that were denied the rezone exemption) to see if anyone is interested in registering, in light of some of the new changes, i.e. uniforms.

Motion made by Dan to draft a letter to the St. Dominic families that do not utilize the school, seconded by Susan G. and unanimously approved. **Dan and Jennifer** to work together on the letter and run past the group to review before sending. Also revisit the idea of sending out a card to the newly baptized of the church and possibly send birthday cards through their preschool years.

Tina is almost finished with the building, but she is on vacation this week. Building should be ready for an open house during the Fun Fest church picnic on the school grounds. Need to refresh the grounds beforehand. Motion made by Susan G. to hold an open house on Saturday, July 17, 2010, during the parish Fun Fest picnic, seconded by Scott, and unanimously approved. Idea amended to have school open but not a full fledged open house. School board members will work shifts at the front door. **Scott** will coordinate.

Harold will coordinate selling parking during major events throughout the year, especially Fun Fest. Signs will be made for \$5 donation appreciated.

Fun Fest parade is still a go – Friday, July 16. Alicia Simpson has not heard from anyone who wants to help. Need help decorating during the day, stand/walk with the float, as well as riders on the float in their red St. Dominic tshirts. Parade starts at 6:30. Alicia's phone number: 423-343-0322

Cardboard boat race is going well. Kid Fest is 3 days at Andrew Johnson School where there will be a craft table. Need volunteers to man the table. The summer camp children will be there that day.

Tuition Aid update – Three households left to contact. Other 12 families to get letters soon.

Uniform letter – There were a few changes to the letter from Joanie Hrivnak and Susan G. Changes will be made and the letter will be sent back to the school office for printing and distribution. **Jennifer** will contact Susan B. to nail down the Back to School night in September for the fashion show. Potential date is September 9, 2010.

School board to prepare a luncheon for the school staff on Friday, August 6, 2010.

All the board seats are filled and now everyone needs to be organized into rotating classes. Standing members are Fr. Mike and Debbie. The one year class is Susan B., Lucian, and Scott. They will rotate off this year. Two year class will be Susan G, Marie, and Jennifer. The three year class will be Harold, Bill, and Dan. Motion made by Susan G. to accept the classifications as stated, Lucian seconded, and unanimously approved.

Officers – Three positions available: Chairperson, Vice-Chairperson, and Secretary. Motion made by Susan G. for Marie to be Chairperson, seconded by Dan, and unanimously approved. Marie accepted the nomination prior to the vote. Vice-Chairperson and Secretary will be voted on next time. Everyone was asked to consider these positions. Parish Council liaison would go to the meetings on the third Thursday of the month. Susan G. is considering this position.

Committees – There are committees defined in the by-laws and committees may also be created as needed and defined. List of current activities handed out for review to be divided into committees. Key

Committees – building/grounds, marketing/public relations /outreach/recruitment , fundraising/development, and academic. Need to have a committee chair for each one. Dan volunteered to continue to chair the marketing/PR/outreach/recruitment. Susan G. made the motion to approve, seconded by Scott, and unanimously approved. John Goglick and Harold Robinette have agreed to co-chair the building/grounds committee. Motion made by Dan to approve, seconded by Marie, and unanimously approved. Suggestion made to have the kids do some gardening/weeding during recess and each class actually adopt-a-spot. Susan G. mentioned that her son Zach on working on a Boy Scout projects and would like to work with the school on them. He will make contact with the school. Need to keep thinking about projects that could possibly be Eagle Scout Project for alumni and parishioners who would like to do them. Debbie would be the likely candidate to head up the academic committee or to nominate one of teachers. Bill Coleman may be a good candidate for heading up the fundraising/development committee with Lucian as a possible co-chair. **Marie** will talk with him about that.

Plan to break up into committees next meeting and go over one pager.

Concert update – Tom Ambrosetti’s brother is still willing to do a concert but need to consult the parish festival committee. Jeff Smith is the chair.

Scott, Karen and Susan G. will not be here for the next meeting. Jennifer volunteered to type the minutes.

Marie will follow up with Andy Barnes regarding the brochure.

Susan G. made a motion to adjourn the meeting at 8:55, seconded by Scott and unanimously approved. Fr. Mike closed with a prayer.