

St. Dominic School Board Meeting, July 14, 2010

Called to order at 7:10 pm with prayer by Dan Simpson.

Board Members Present: Jennifer Mize (notes), Lucian Boldea, Harold Robinette, Dan Simpson, Karen Lewicki, Debbie DePollo, John Goglick, Scott Schallon

Also present: Frances Ashley, Mary Jo McCarty, Traci Strohm

Note: A quorum of school board members was not present so some agenda items were deferred until the next meeting.

Lucian facilitated in Marie's absence.

Review of prior meeting action items – The Board could not approve the prior minutes due to lack of a quorum. Corrections noted were the date of July 24th for the Open House / parish FunFest picnic and some typos. Fr. Mike had a conflict with the August 8th proposed date for school Mass / board & officer installation which will be moved to August 15th at the 9:30 am Mass. **Everyone** is to check calendars and let Marie know if they are available. No conflicts were noted during the meeting. The letter to parish families not utilizing the school has been finalized. **Dan and Mary Jo** are to work together to get the letter printed on school letterhead and mailed. Back to School Night has been scheduled for September 9th. **Scott** agreed to coordinate the luncheon for school staff on August 6th. Bill Coleman will serve as Capital Development committee chair. The brochure is not ready yet per Andy Barnes. Estimated availability is 1-2 weeks. **Scott is** to contact Andy to determine if the brochure can be ready prior to the July 24th Open House / parish FunFest picnic and if he will use the printing service previously used for the brochure. The church office will prepare and send appreciation certificates and letters to prior board members. **Marie** will provide them with the names and draft letter.

Board Administration Items – deferred until next meeting

There was discussion on the proposal of an additional committee (Business Development & Budgeting). All agreed that this was an important effort warranting involvement of the entire school board. However, it was agreed that having Lucian and Marie take the reins on this effort was appropriate. **Marie and Lucian** are to request permission to address the congregation at the end of each Mass on August 14th and 15th to coincide with the school / board installation to provide highlights for the parish on the progress made at the school. Additionally, these highlights should be included in the bulletin as a one page insert. Dan suggested that the address and the insert include a "call to action" for parishioners letting them know what they can do to get involved.

Dan suggested repairing / replacing lighting in the gym. John noted that the all lights in the gym are not always utilized to save energy. It was suggested that lighting in the hallways may need more attention than that in the gym. **Harold and John** are to determine how many bulbs are needed (get a total count of bulbs in the school as well as how many are not working) and provide this information to the Board for development of a path forward.

School Objectives – deferred until next meeting

Everyone is to review the objectives and be ready for discussion and vote at the next meeting.

Current items

Staffing update

Debbie is still trying to fill 2 teacher's aide and one part-time office assistant positions.

Tuition update

This process is still ongoing but instructions to the families are to send their acceptance or rejection replies to Mary Jo in the school office.

FunFest activities

Open House

Tina will have the school ready to be open on the night of parish Fun Fest picnic on Saturday, July 24th. **Scott** will send out a call for volunteers to man the door for 30 minute or 1 hour blocks during the picnic.

FunFest volunteer status

Thanks to all who assisted with painting the decorations for the float and boat race on Monday, July 12 in the school gym. The float will be decorated at the parade site on Friday afternoon. Volunteers for the boat race should be at the pool at 7:30 am. The race starts at 9 am. We will have a table at Kids Central on July 19, 20, and 21 from 10-3 at Johnson Elementary. Anyone is welcome to volunteer.

Selling parking during major events

Harold agreed to coordinate the sale of parking spaces on July 21, 22, and 23 for the Fun Fest concerts starting at 5 pm. We anticipate that the parking lot will be full between 7 and 8 pm. Dan agreed to assist. It was noted that at least 2 people are needed to man this effort.

Staff lunch (August 6) coordination

Scott to develop a sign-up sheet to request items for the luncheon from school board members and other volunteers.

Wrap up / Plan for next meeting

The next meeting will be Wednesday, July 28th to allow members to participate and volunteer in FunFest activities next Wednesday, July 21st.

Meeting adjourned at 8:55 after a closing prayer by Harold.