

St. Dominic School Board Meeting, August 25, 2010

Called to order at 7:12pm by Marie Wilson. Opening prayer by Fr. Mike

Board Members Present: Harold Robinette, Dan Simpson, Scott Schallon, Marie Wilson, Lucian Boldea, Susan Giddings (notes), Jennifer Mize, Fr. Mike

Also present: Frances Ashley, Joanie Hrvinak, Mary Jo McCarty, Detra Cleven, Traci Strohm

Motion made by Harold Robinette, 2nd by Dan Simpson, to accept the change to the August 11th minutes correcting that Zach Giddings is working on the William T. Hornaday award (he is already an Eagle). It is a conservation award and the highest award given in scouts. Approved.

Motion made by Harold Robinette, 2nd by Jennifer Mize to accept the August 18th minutes, approved.

Tuition Assistance Summary: 16 families started the process, 14 families completed the process. 21 children are receiving tuition assistance, accounting for 39% of the children. They are owing \$77,180 in tuition and receiving \$65,660 in tuition assistance. This accounts for 85% of their tuition. They are paying \$11,520.

Brochure: All, please have final comments to Scott tonight (11/25/10).

65th Anniversary Celebration: The committee is meeting tomorrow and will have more details next week. The November 6th date won't work. Will look at some other options including Nov 20 and moving to Catholic Schools week. Liked the idea of having a separate event this fall so as to have the opportunity to gather the community twice (once for 65th, once for Catholic Schools week).

Jennifer will share HASA e-mail list school office after Back to School Night.

Traci, Karen S. and Jennifer are working on name tags for volunteer program.

Building and Grounds Committee: work day scheduled, Saturday, September 25, 2010, 10am-2pm. Harold and Scott will be planning the activities of the day (inside/outside). Scott will research some free mulch.

Scott: still working on grant ideas for light bulb project.

Traci: developing Baptismal Birthday cards for the "adopt a baby baptism" program. Also, need a way to keep track of the babies so we don't miss a Baptismal Birthday. Need to check with parish office when getting the Baptism names / addresses that they are children so that we don't tell a 40-year-old that we look forward to them coming to school in 5 years. *Will touch base in about a month.*

Scott: will manage getting the red/white playground to a manageable state. Shane Mize volunteered to help with this.

Retreat scheduled for September 12th. Susan to help Marie plan.

Several action items are held over to the next meeting.

Think about a person for possible 9th board meeting position. Fr. Mike to generate a list of names for consideration.

Parking Lot fund raiser during football game, next home game, September 3rd, will need volunteers starting at 5:45 pm and stay until the game is over – or we can have shifts. Home games 9/3, 9/17, 10/1, 10/8, 10/22 ...Jennifer will send out a sign up sheet

Facebook page: Eric Fish is a genius. Mary Jo to give Susan an address of Eric

Enrollment Update: We lost a Catholic kindergartner. 49 pre-schoolers, tour with a new Catholic family. Meeting scheduled for tomorrow with a family of a 3 yr old.

Joanie: Will follow-up next week on using the IOWA test results.

End of Summer Report: Mary Jo relayed Carolyn Henry's report. The kids really enjoyed the field trip. Kids loved the "camp out" in the gym. The zoo and wetlands worked great. The field trip to the farm market wasn't as fun, but the farm program worked well, maybe next year look at going to a working farm. Kids loved riding the KATZ bus. Like the free movies. The scheduled worked well. Already thinking about themes for next year. One of the problems was the bus driving situation, but that should not be a problem next year. One of the challenges of setting of the field trips is projecting the costs because we don't know the numbers. There were lots of positive comments. Attendance: 2009, there were three days when there were no children with the highest were 14. This year the lowest day was 11 and the highest ** \$1500 donation (roughly \$875.00 left). Salaries/benefits: \$12,100.00 (june/july), approximately \$15,000 income. This is outstanding – the program covered the cost of staff hired directly for the program and was not a drain on the overall school expenses. To be clear, the approximately \$3,000 over salaries/benefits is not profit, but a contribution to covering the operating expenses (like electricity, water, custodian, etc.) during the summer. **Revisit in November to form committee to work on next summer.** Need to finalize by the end of January. Report to School Board in January-ish meeting. Send Thank you note to Carolyn and Ashley Stapleton for work on Summer program. (**Mary Jo** to give Ward addresses).

Communication Plan: Handout from Marie. Develop an initial update in paper to be sent home in kid's folders ASAP. Put the update on one page and one-pager on the backside. School board members to sign the update letter. **Marie** to develop a draft ASAP and send out for review. Back to School Night and Catholic Schools week dinner provide updates to parents in public forum.

All to review and send feedback on the communication plan. Will review and finalize Communication Plan at next meeting.

Linkage with HASA. The linkage in spirit is established. HASA next meeting is in September. They would like to consider on the one pager and we would like for that to be the foundation for the direction of the 'grow the school' effort. Harold made a motion to table the by-laws issue until October, Lucian 2nd, unanimously approved.

Maybe talk to Suzanne Payne about ideas / sources for the mums flower sale for information to kick off a pumpkin sale in the fall...maybe Christmas Tree... Great idea, Fr. Mike!

Back to School Night: Plans are well underway for a "Catch the Spirit" themed, upbeat event! Suggested that **Debbie, Marie, and Jennifer** all say a few words during the assembly part of the agenda to support the school pep rally theme and communicate our excitement for this school year.

Since the closing / reopening of the school, HASA is behind on fall fundraising. We discussed ways to support the HASA budget through the short term crunch. Since the turnover to Jennifer (Acting President) and Mary Jo (Interim Treasurer) is happening currently, they are in the process of coming up to speed. They will report the amount of the funds shortfall, if any, so that we can work collaboratively to keep things going to support the approved HASA budget for the 2010-2011 school year.

Marie: will follow up with Father Mike about fund accounts for school

Scott: will get with Harold re: workday budget

Scott: will check into mulch expense for playground and to see if we can find a source of donated mulch.

Mary Jo: to find out how much is in the playground fund (need mulch)

Need to discuss long term how to manage capital development / large money...

It is good practice for all fundraisers to clearly communicate the purpose of the fundraiser and how the funds will be used, up front.

Related to linkage with HASA - discussion about the missions of the groups in relation to each other and the related fund raising. HASA is primarily focused on school and classroom events and supporting current needs in the school. School Board is primarily focused on overall direction of the school and the grow the St Dominic initiative including supporting with projects and capital development. The missions are complementary. All recognized the need to maintain good communication.

Dr. Sherrie Morgan called (Director of Schools) and was very favorable and excited for all the work we have accomplished in a short period of time. She will be in town on September 22, 2010. **Marie** to contact her and invite her to attend the Board Meeting that day. Possibly we will meet early and bring in dinner. **Joanie** to send Eunice's email address to Marie.

Jennifer handed out Angel Hour handout outlining the St. Dominic school volunteer coordination effort. In concept, this page will be distributed to families and potential volunteers to inform them about the program...will discuss further at next meeting...

Everyone: Please review Angel Hours handout for comments, discussion, and FINALIZING at next meeting.

September 7th and 8th is preschool parent welcome breakfast. **All**, if you are available, please show up to meet and greet...

Nothing pressing from Marketing or Recruitment...next week will discuss the church table...

Idea: for the kids to make a thank you card to the church for their ongoing support.

Motion by Scott to adjourn, seconded by Dan. Meeting adjourned with a prayer.